Miami-Dade County Local Business Tax Receipt Application Form

Miami-Dade County Local Business Tax Section To apply in person: Downtown Office, 140 W. Flagler St., Room 101 To mail: 140 W. Flagler St., Room 1407 Miami, FL 33130 Phone: (305) 270-4949; Fax (305) 372-6368 Date: _____	OFFICE USE ONLY Local Business Tax Receipt #: _____ Section Subcode: _____ ___ Unincorporated ___ Municipality ___ State License ___ Corp/Fic. Name Clerk: _____

1. **BUSINESS INFORMATION: (See instructions at page bottom.)**

   a. Business Name: _____

   b. Business Address: _____ Zip: _____
   c. Office ____ Store ____ Warehouse ____ Home/Apt. ____
   d. Mailing Address: _____

   e. Corp/Owner's Name: _____

   f. President's Name: _____

   g. Federal Employer ID: _____ Social Security #: _____

   h. Commencement Date: _____ Phone #: ( ) _____ Ext: _____

2. **NATURE OF BUSINESS:** _____

_____

Maximum Number of:	Employees:____	Equipment/ Machines:____	Rooms/ Apts.:____	Restaurant Seats:____

3. **SURVEY :** Please provide your business NAICS code _____. This North American Industrial Classification System code, found at www.census.gov/naics, will be used with the business location provided for a database with geographically referenced business information.

_____ _____
(Please print) Applicant's Name **Applicant's Title**

_____ _____
Applicant's Signature **Driver's License Number and State**

1a. Applicants not using full legal name must present fictitious name and/or Corporate Documents.
1b. If the business is located within a City, a City Business Tax Receipt is required; those businesses located in the unincorporated area must obtain a certificate of use from Planning & Zoning Department.
1c. Check the appropriate box.
1d. Fill in if different from business address.
1e. A copy of the certificate of registration of the corporation must be submitted.
1g. Photocopy required. In the event a business does not provide a Federal Employer Identification or Tax ID Number for identification, a copy of a Social Security Card will be required.
2. If your business is regulated by a State or County Agency, you must present copy of your current license or certificate. See Local Business Tax Categories for requirements.

The Miami-Dade Tax Collector collects Social Security number solely for compliance purposes with Florida Statute 205.0535: "A (Local Business Tax) receipt may not be issued unless the federal employer identification number or social security number is obtained from the person to be taxed."

All information provided will become part of the public records; however, Social Security Numbers have protections under confidentiality laws of the State of Florida. [Rev. 10/10/2008]